

**Title:** SUTA BoD meeting #19 Minutes

**Date:** June, 14 2016

**Time:** 8 PM GMT

**Location:** Skype

## **8<sup>th</sup> Board Members**

### Present members

#### *Permanent Members*

- Masoud Olfat **Present**
- Bahar Abghari **Present (listening only)**
- Shariar Makarechi **Present**
- Davood Navaian **Present**
- Mohammadreza Kianmehr **Present**
- Nastaran Zamani
- Sepehr Hamzelouia

#### *Substitute Members*

- Shayan Ghotbi **Present**
- Mohammad Mahmoodi

B-19-01: Call to order.

Quorum achieved with **6** members **Present**.

B-19-02: President's opening remark

- Based on the following paragraphs from the bylaws Masoud will write a letter to Mohammad and remind him that his membership is lapsed and his absence from board meetings and lack of response to emails for the last several months is a problem and he will have to be replaced.
  - 3.3. Upon at least three (3) consecutive unjustified absence of the Member, or at least Five (5) the membership of the Member in the Board is expired, and the Board should start the process of replacing the Member.
  - 3.3.1. The Substitute members will replace the outgoing member of the Board, while the priority order is determined by the number of votes in the Election.
  - 3.3.2. If more than two members are to be replaced, the Board has to start the election process among all SUTA members.
  - 3.3.3. If a board member excuses from meetings more than 5 consecutive sessions, their status should be reviewed by the Board at the following board meeting.

The above may also apply to Sepehr as he has not been present for the past two meetings and has requested to be excluded from all group board emails. He has been however, helpful to Masoud on issues related to Eventbrite and tax reporting.

B-19-03: Financial Issues

- **We need to discuss how the funds currently collected in Iran can be used for SUTA and reunion expenses**

B-19-04: Communication Committee

- **Bahar** was available at the meeting while she was doing a take-home exam and did not mention any problems with newsletter or website.

B-19-05: Reunion Programing Committee

- **Shariar** Informed that Faramarz Aslani has agreed to perform at the reunion at a lower cost than his usual fee because of his personal friendship with Siamak Aram the president of DC Chapter. More details will be provided to be published at website.

B-19-06: Awards Committee Review

- One of the recipients of awards, **Mr. Armandehi** has been able to obtain visa and will participate at the reunion. Mr. Kianmehr will coordinate his travelling and reservation issues.

B-19-07: University Relations Committee Review

Couldn't be discussed due to shortage of time and absence of Nastaran

B-19-08: Chapter Committee Review

**Shayan** will follow-up with chapters for reunion sign-up which is currently very low from outside of Iran.

**The meeting was finished at 9:00 PM, GMT.**

**Next meeting will be on Monday June, 28 2016, at 8 PM GMT**