

SUTA Board Meeting 15

Date: Monday 2/15/2016 at 7:30 GMT

Location: Skype

Present: All Board members except Shayan Ghotbi due to unforeseen business travel.

1-President Remarks

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2-Review of virtual agreements (through email)

The following virtual agreements by email are noted:

- A Reunion Discount Committee if formed by 3 members of the BoD: Masoud, Sepehr and Davoud to discuss reunion discounts for guest speakers and the members of central and local board.
- The winners of the awards have been announced by the Award Committee. See details in item A followed by these minutes

3-Review of Reunion Committee structure and addition of that to our guideline (and discussion with DC)

- In a special face to face meeting on Sunday 2/07/2016 between Masoud and Shariar from the central BoD and Siamak, Mehrdad and Mohammad Hajaligol the structures of local and central boards and their duties were discussed. Please see the report of this special meeting published earlier. It was agreed that the essence of the procedures discussed will be made available for the future SUTA boards.

4-Speaker invitations (Government interaction)

- The possibility of inviting members of both Iranian and American government speakers were discussed and BoD agreed that program committee is allowed to select both government and private industry speakers and present a list to the board for final review and selection on individual basis making sure the bylaws are strictly observed.

5- Financial update

Sepehr provided a brief review of the SUTA funds in US and Iran indicating no significant changes from the previous report.

6- PayPal Issue

- Because 2 individuals who are not residents of Iran paid their membership dues while they were travelling in Iran, Paypal has stopped working with SUTA. Soheil and Mohamrad will try to clear this issue with Paypal or offer another service to process the payments for the membership and the reunion.

7- Facebook and Website

- Bahar reported that reunion website and Facebook are operational and the information regarding the venue for the reunion will be removed to prevent possibility of the confusion if the Logistics committee decides to change from Marriot to Westin, etc.

8- Making chapters more active for Reunion

- Shayan will be requested to follow-up and provide a report on this to BoD

9- Agreement with SUTAA and engagement with SUTAA for Reunion

- The agreement that Nastaran had prepared with SUTAA was approved. Nastaran will follow up on this with the new leadership at SUTAA

10- Participation in the one week 50th anniversary of SUT will be further reviewed once the program is more clarified. Perhaps the SUTA awards may be presented at this event.

The following is Item A referred to in earlier notes:

- > The Award committee has concluded the process of Dr. Mojtahedi's award as
- > explained in DR. Kamali's email below
- > The summary is that after very careful scrutiny, and help of several
- > professionals in different fields, out of 13 projects, 3 projects have been
- > selected to get the award. The SUTA tradition has been the followings
- > 1. We will send an email to the winners informing them of their victory.2.
- > We will give one Gold Coin (sekkeye bahAre Azadi) and a plaque to the all 5
- > individuals.3. We ask Reza jan and Nastaran jan to see if they can organize
- > a small event in the campus to pass them the awards or meet with them
- > individually and hand them their prizes. We will let Reza and Nastaran jan
- > to decide.

The above item was approved by the board to be funded from SUTA bank account in Iran.

The meeting was adjourned at 10 PM GMT. Time for future monthly and joint with DC meetings have been communicated earlier by Shariar who will follow up with the invitees as need.